



**MINUTES
CITY COUNCIL MEETING
December 7, 2010**

CALL TO ORDER

The meeting was called to order at 6:36 pm.

Present: Mayor: Randy Gilbert; Council: Sharon Henderson, Brian Carpenter, and Liz Olson

Staff Present: Public Works Director: Marv Wurzer; City Engineer: Dan Boxrud; City Administrator: Terrance Post; and City Clerk: Jeanette Moeller

Absent: Council: Sam Rettinger (with prior notice)

PLEDGE OF ALLEGIANCE

CITY OF LONG LAKE UPDATE

Mayor Gilbert reported True Value had announced on their Facebook page that they would be opening a store in Long Lake on March 1, 2011.

APPROVE AGENDA

A motion was made by Henderson, seconded by Carpenter, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of November 23, 2010 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Adopt Resolution No. 2010-35 Authorizing the City Administrator to Execute Amendment 1 to the Residential Recycling Grant Agreement with Hennepin County
- D. Authorize the City Administrator to Hire Part-Time, Seasonal Employees to Staff the Rink and Warming House at Holbrook Park
- E. Adopt Resolution No. 2010-36 Approving Issuance of a Special Event Permit for the "Statue of David" Movie Shoot

Mayor Gilbert advised that Consent Agenda Item E, the "Statue of David" Movie Shoot, may be shooting in Long Lake; however, Long Lake is their secondary site in the event their primary location is unavailable. Their first choice site for filming is in St. Paul.

A motion was made by Olson, seconded by Henderson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Morgan Dawley, WSB & Associates

Mr. Dawley, an employee of engineering firm WSB & Associates, indicated he was in attendance to introduce himself and see what he could learn about our City. WSB & Associates currently represents other cities in proximity to Long Lake.

BUSINESS ITEMS

Truth in Taxation Discussion of Proposed 2011 General Fund Operating Budget and Levy

Post stated that at the September 7 meeting, the City Council adopted a proposed 2011 general fund operating budget and levy. The proposed levy represented a small decrease of 0.13% from the previous year's levy. Since the Council took that action, three items have occurred that may suggest a further 2011 levy reduction:

- The Fire Department 2011 capital budget has been reduced from \$100,000 to \$35,000. This revised figure includes only the replacement of rescue vehicle R-11. Although this is a significant reduction, it will not have a levy impact as City of Long Lake fire capital is funded from Fire Capital Fund No. 462 and is not levy-supported.
- The City was advised by its health insurance carrier that primarily due to positive claims experience, premiums would be decreasing 2.9% in 2011. The preliminary budget assumption was a 5.0% increase. The General Fund levy impact is a reduction of about \$600.
- A preliminary 2011 budget assumption was that prosecution legal costs would decrease from \$25,000 in 2010 to \$17,500 in 2011. After completing an Attorney Services RFP process, we now know that 2011 prosecution legal costs will be \$10,000. This is a further savings of \$7,500 that could all be reflected in a final levy reduction of a corresponding amount.

Mayor and Council directed staff to modify the final budget and levy to reflect the changed levy assumptions; and further, to remove funds allocated for a part-time office assistant position from the 2011 budget.

Application for Payment No. 5 (Final) to Sunram Construction, Inc. for 2009 Downtown Surface Water Management Improvements Project

Post reported that staff has received Application for Payment No. 5 from GMH Asphalt Corporation for the 2009 DT SWM Improvements Project. The application is the final for this project, in the amount of \$20,302.05. Short Elliot Hendrickson (SEH) Project Manager/Engineer Brad Woznak has reviewed the application and found it to be in order in addition to all punchlist items being satisfactorily completed. Mr. Woznak's letter points out that the City of Long Lake is holding a certified check in the amount of \$12,960.00 in lieu of a performance bond to insure adequate resources are available over the next five years concerning establishment of the native vegetation. Staff recommends approval of the payment request in the amount of \$20,302.05.

City Engineer Boxrud discussed ongoing monitoring reporting that would be required by the Minnesota Department of Natural Resources (Mn/DNR) and emphasized that it will be the responsibility of the contractor to monitor performance of the native vegetation, and the information that will be contained in the contractor's annual report can be used to complete the Mn/DNR annual monitoring report. Reporting to the Mn/DNR will be necessary for a period of five years due to the relocation of the creek/ditch bed. Boxrud indicated SEH will be in contact with the contractor to find out when they will be conducting their monitoring activities consistent with their contractual obligations. He further clarified the process for utilizing the contractor's certified check to pay for completion of the monitoring work in the event the contractor fails to do so.

A motion was made by Henderson, seconded by Carpenter, to approve Application for Payment No. 5 (Final) from Sunram Construction Inc. in the amount of \$20,302.05 for the 2009 DT SWM Improvements Project. Ayes: all.

OTHER BUSINESS

Meeting with Wayzata Mayor – Council member Olson suggested that she and Council member Carpenter meet with Wayzata Mayor Ken Wilcox to discuss partnership opportunities. She indicated she would be sending Mayor Wilcox's contact information to Council member Carpenter, as his schedule is more difficult to accommodate, and asked that Council member Carpenter pursue scheduling the meeting.

Meeting with Wayzata Police Chief – Post stated that staff had met with Police Chief Mike Risvold earlier in the day to discuss some transition and operational items.

Well House No. 2 Project – Post reported that he and Public Works Director Wurzer had met with SEH engineer Chris Larson to review the remaining major bids for the Well House No. 2 rehabilitation project. The total project cost is now estimated to come in around \$230,000 to \$240,000. As cost savings from the Willow Drive Watermain Replacement Project had resulted in additional funds being available for the well project, a few modifications had been made to the scope of the well house rehabilitation making it a better project long term. One modification in particular, the addition of a chemical feed line, would create safer servicing conditions during the winter months.

Retail Sales Discussion – Post noted that the Planning Commission would be reviewing an ordinance at their next meeting modifying the scope of exterior retail product storage and sales.

Public Hearing Regarding Zoning Matters – Mayor Gilbert clarified that the purpose of the public hearing held prior to the regular City Council meeting had been to try and gather information from two businesses to determine whether they are compliant with City ordinances. He emphasized there is no intent to chase businesses out of town, but the Council desires to be fair in application of ordinances.

Police Advisory Meeting - Mayor Gilbert stated that he had attended the last Police Advisory subcommittee meeting and that the Orono Police Department has been meeting regularly with the Wayzata Police Department to facilitate the Police service transition. Chief Farniok indicated Long Lake will continue to see Orono Police Department vehicles around town.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:12 pm.

Following adjournment, Mayor Gilbert extended best wishes to all for a happy upcoming holiday season.

Respectfully submitted,

Jeanette Moeller
City Clerk