



MINUTES
CITY COUNCIL MEETING
June 1, 2010

CALL TO ORDER

The meeting was called to order at 6:48 pm.

Present: Mayor: Randy Gilbert; Council: Sam Rettinger, Sharon Henderson, and Brian Carpenter

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

Absent: Council: Liz Olson (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

In a work session prior to the regular meeting, it was the consensus of the Council to remove Item No. 7, Amending the Boundaries of TIF District No. 1-6, from the regular meeting agenda for discussion at a future meeting.

*A motion was made by Carpenter, seconded by Henderson, to approve the Agenda as amended.
Ayes: all.*

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of May 18, 2010 City Council Work Session
- B. Approve Minutes of May 18, 2010 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Approve Special Event Permit for 2010 Orono Lions Carp Fishing Contest
- E. Approve Special Event Permit for 2010 Long Lake Summer Market
- F. Accept the \$100.00 Donation to the Long Lake Fire Department From RMG "Refer a friend, Build your community"™ Program and Nina Earling

A motion was made by Henderson, seconded by Carpenter, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Park Board Recommendations for Holbrook Park Improvements

Wurzer reported that at the May 17 Park Board meeting held on site at Holbrook Park, the members that were present observed the outline staking of a potential free skating rink expansion and the placement of a proposed basketball half court. All board members present agreed to send a recommendation to the Long Lake City Council to move forward with the two projects.

At a previous meeting the Park Board asked Public Works to provide them with estimated costs to complete the two projects. Estimates presented were based on the free skating rink expansion and basketball half court projects being completed with a combination of City equipment, hired equipment, and Public Works labor. If approved by City Council, the skating rink and half court work would be done in conjunction with the grubbing and grading proposed for the wooded area next to the ballfield. The wooded area has been identified as a potential picnic area at previous Park Board meetings. The work, if approved, would be scheduled to fit in with other Public Works activities and would likely be completed by late summer. Excess dirt from this project would be used to create the north boundary of the expanded rink and also to create landscape contours along the sound wall.

The Park Board suggested that the cost of these improvements be considered a Capital Improvement Cost since this would be an expansion of park amenities and not simply maintenance. Staff estimated that the cost of the free rink expansion, minus dasher boards, would be \$3,500; and the basketball half court including an asphalt surface with non-adjustable hoop would be \$7,238.

Park Board Chair Donny Chillstrom indicated that the Board did not recommend installing boards for a mini-rink at this time as it was agreed such an improvement could be funded by the Orono Youth Hockey Association should they continue to utilize Holbrook Park skating facilities in future seasons.

Council and staff debated how the use of asphalt for the basketball half court might negatively impact free rink ice quality versus concrete; discussed whether the basketball pole and hoop should be removed during skating seasons and safety measures to prevent injury should the pole remain standing; and discussed the Park Board's recommendation that boards for a mini-rink not be installed at this time.

Wurzer indicated that use of concrete would be expensive and in his review of other facilities in St. Cloud that have asphalt under their winter ice, ice quality has not been a problem in their experience.

Council encouraged Wurzer to obtain information about the performance of asphalt over time after being flooded over seasonally.

A motion was made by Henderson, seconded by Carpenter, to approve the expansion of the free skating rink at Holbrook Park and the installation of a basketball half court on the existing free skating rink area of Holbrook Park, at a cost in an amount not to exceed \$10,738. Ayes: all.

Request for Proposals, Civil and Prosecutorial Legal Services

Post reported that at the regular City Council meeting of May 18, 2010 staff was directed to prepare an RFP for civil legal services. This direction resulted from council dissatisfaction of having the current City Attorney unable to advise the City of Long Lake on legal matters pertaining to the City of Orono because of conflict of interest ethical issues, as the firm Campbell Knutson PA is also the City Attorney for the City of Orono. The direction was the result of a conflict of interest issue with a neighboring city and not a reflection of the quality of services being rendered to the City by Campbell Knutson PA attorney Mr. Jamnik.

According to the City of Long Lake "Policy on Periodic Review of Consultant Services", this is also appropriate timing to issue an RFP for prosecutorial legal services; accordingly, a Request for Proposals (RFP) has been drafted by staff which would allow for one firm to represent the City in prosecutorial matters and another firm to serve as the civil legal advisor to both the Council and staff. This is the current situation as Ken Potts PA represents the City in prosecutorial matters and Campbell Knutson PA represents the City in civil matters.

The intent of staff would be to advertise through the League of Minnesota Cities and direct mail the RFP to our current prosecution attorney and any others the Council might be interested in asking to give the City a proposal. If approved by the Council, the timing plan would be to request that proposals be returned no later than Friday, July 2, 2010. Staff would review proposal submissions the following week and possibly begin the interview process at the Council's July 20, 2010 work session.

Post called the Council's attention to a section of the RFP found on page five addressing conflicts of interest and representation of contiguous cities.

A motion was made by Henderson, seconded by Rettinger, to approve the Request for Proposal (RFP) for Civil and Prosecutorial Legal Services and to direct staff to solicit submissions in the LMC Bulletin as well as direct mailing to other metropolitan area law firms as appropriate. Ayes: all.

OTHER BUSINESS

Resident Comments Regarding Police Services RFP – Council member Carpenter had received letters from Long Lake residents regarding the City's Police services and the RFP process. Comments included an expectation that Police visibility would increase in the future and a request to see more enforcement of obvious parking violations including overnight on street parking. Questions were also asked relative to the cost of Police services broken down on a per capita basis. Council member Carpenter indicated he was happy to see community involvement with the Police services issue.

Memorial Day Ceremony – Mayor Gilbert thanked all who attended the City's Memorial Day ceremony at the Long Lake Veterans Memorial and those who participated in the event program. Additionally he acknowledged the Slow Burn Brigade for providing refreshments for the gathering and encouraged support of their not-for-profit organization.

Firefighters Memorial 5K Fundraiser – Mayor Gilbert stated that the Long Lake Fire Department would be holding a 5K race, including a children's fun run, as a fundraiser event. The LLFD is raising funds to establish a firefighters memorial monument in front of Station 1. More event information may be found online at www.longlakefire.org.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:18 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk