



MINUTES
CITY COUNCIL MEETING
July 20, 2010

CALL TO ORDER

The meeting was called to order at 6:43 pm.

Present: Mayor: Randy Gilbert; Council: Sharon Henderson, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; and City Engineer: Toby Muse

Absent: Council: Sam Rettinger (with prior notice)

PLEDGE OF ALLEGIANCE

Mayor Gilbert invited Long Lake Fire Department member Brandon Stovern to lead the Pledge of Allegiance.

APPROVE AGENDA

A motion was made by Henderson, seconded by Carpenter, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of July 6, 2010 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Adopt Resolution No. 2010-18 Appointing Bob Hardin to the Park Board to Fill an Unexpired Term Ending December 31, 2011
- D. Appoint Brandon Stovern to the Position of Station Captain 21 for the Long Lake Fire Department
- E. Adopt Resolution No. 2010-20 Terminating John Connolly as a Paid On Call Firefighter
- F. Adopt Resolution No. 2010-21 Approving Use of the ES & S Model 650 Central Ballot Counter for Tabulation of Absentee Ballots

A motion was made by Olson, seconded by Carpenter, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the Council during Open Correspondence.

BUSINESS ITEMS

Appointment of New Firefighters

Fire Chief Van Eyll reported that after an application process and an interview, it is the recommendation of Staff that conditional job offers for paid on call firefighters be made to the following individuals: Michael Helm, Cole Farley, Barb Johannsen, Michael Conway, Jerry Hill, Dustin Nelson, Ryan Gonsior, Ryan Kanive and Thomas Eakins. The conditions of the offer are that each new firefighter passes a physical exam and agility test. The physical exam is performed through North Memorial and the agility test is administered by the Long Lake Fire Department. The interview panel consisted of a Fire Lieutenant, Station Captain and Assistant Chief. The split between the stations is 4 for Station 1 and 5 for Station 2.

A motion was made by Henderson, seconded by Carpenter, to adopt Resolution No. 2010-19 making conditional job offers for a paid on call firefighter to the following individuals: Michael Helm, Cole Farley, Barb Johannsen, Michael Conway, Jerry Hill, Dustin Nelson, Ryan Gonsior, Ryan Kanive and Thomas Eakins. Ayes: all.

Van Eyll introduced the new firefighters present at the meeting to the City Council.

Presentation of Badge and Collar Pin to New Fire Department Officer

Van Eyll stated that as an item on the Consent Agenda, the Council had approved the appointment of Fire Department member Brandon Stovern to the position of Station Captain 21. During discussions with members of the Long Lake Fire Department, it was agreed that a Badge presentation should be made for all of the Department's officers upon their appointment. Van Eyll formally introduced Mr. Stovern and his family. Introductions were followed by a Badge and Collar Pin presentation for the newly appointed officer, and then administering of the Officer's Oath facilitated by the Fire Chief.

Appointment of Fire Department EMS Coordinator

Van Eyll reported that after an application process and an interview, it is the recommendation of the Fire Chief and Assistant Fire Chiefs that Sarah deVille be appointed to the EMS Coordinator's position. The interview panel consisted of the Assistant Chiefs and Station Captains. Sarah deVille has been with the Long Lake Fire Department for 1.5 years. She is Firefighter I and EMT certified, and possesses great organizational skills.

A motion was made by Carpenter, seconded by Henderson, to appoint Sarah deVille to the position of EMS Coordinator. Ayes: all.

Mayor Gilbert informed Van Eyll that during the Police service candidate interviews the previous evening, the Hennepin County Sheriff's Department commented that the Long Lake Fire Department is one of the best to work with.

As Fire Department members were leaving the meeting, Mayor Gilbert also noted that the LLFD was hosting a 5k run as a fundraiser for a Firefighters Memorial on July 31 beginning at Hackberry Park in Orono. More information is available at www.longlakefire.org.

Approve EDA Motion to Proceed with C.E.L. Phase I Logo Design

Post reported that the Council approved a contract for professional services from CEL Public Relations at the April 20, 2010 regular meeting for the delivery of Phase I Rebranding and Phase II Strategic Plan Development services.

In the accomplishment of the Phase I goal, CEL has had numerous meetings with individual members of the business community, a panel of EDA and Planning Commissioners, and the Long Lake Chamber of Commerce to gain a better understanding of what Long Lake means to different people. This research and the creativity of CEL resulted in the development of various logo designs and a "tagline".

This effort culminated in a "roll out" of the new logo at the July 8, 2010 EDA meeting. The purpose was to discuss the development and use of the logo and seek input and/or approval from that body. After approximately an hour of discussion between both Commissioners and representatives from the Long Lake Chamber of Commerce Board, a recommendation passed on a unanimous basis to consider Phase I services complete subject to any modifications involving logo lake outline background color and to proceed with the logo design.

Cindy Leines from C.E.L. Public Relations presented a full-color poster board displaying the logo and discussed the process and joint communication efforts that led to the logo's design. The next phase would be roll-out of the new logo and development of a launch and implementation strategy. The Chamber of Commerce is already looking to move forward with the logo and have it present on a vehicle in the Corn Days parade. With approval of the logo, CEL Public Relations will begin developing the strategic plan for implementation of the logo and tagline and bring costs before the EDA for consideration.

A motion was made by Henderson, seconded by Olson, to accept the Phase I Rebranding logo and tagline deliverable from C.E.L. Public Relations. Ayes: all.

Approve SEH Proposal for Construction Phase Services Related to the 2010 Willow Drive Water Main Replacement Project

Post stated that the Council previously had considered accepting construction bids for this project at the July 6, 2010 regular meeting but tabled the action because of the inability to ascertain total project costs without knowing what related engineering construction services were. SEH has submitted a proposal to address this information gap. Staff requested that SEH present both manpower options for this project as well as how this type of engineering services support compares to recent City projects.

Staff's recommendation to accept Option 2 is partly conditioned on the conclusion from Public Works Director Wurzer that, in retrospect, the 2009 TH 12 Water Main Replacement Project was perhaps a little light concerning inspection hours during construction activity. Increased visibility may have resulted in less later punchlist correction activity involving City staff.

City Engineer Muse noted that he had communication with the contractor to discuss a tentative schedule for the project and timeframe for critical phases in terms of pipe installation so that a proposal could be tailored accordingly for SHE's oversight of the project.

A motion was made by Olson, seconded by Henderson, to approve the Scope and Fee not to exceed \$28,400 for SEH for construction phase engineering services for the 2010 Willow Drive Water Main Replacement Project and to authorize it's execution by the City Administrator. Ayes: all.

Award Contract for the 2010 Willow Drive Water Main Replacement Project to GMH Asphalt Corporation

Post noted that this item was unchanged from his previous report at the Council's last meeting; however, engineering costs were now established for project oversight and management. The lowest responsible bidder for the Willow Drive Water Main Replacement Project was GMH Asphalt Corporation from Chaska, Minnesota. The City had a positive experience with this contractor for the

2008 street reconstruction project. In general, all of the bids represent a more favorable, competitive bidding environment in 2010 compared to when the project was first bid in 2006.

A motion was made by Carpenter, seconded by Henderson, to award the construction contract for the 2010 Willow Drive Water Main Replacement Project to GMH Asphalt Corporation and to authorize the Mayor and City Administrator to enter into a contract for said services. Ayes: all.

City Engineer Muse informed the Council that the critical timeframe for the project would likely be in the middle of August for approximately a two week period. He emphasized that access will be maintained for traffic traveling in both directions on Willow Drive for the duration of the project.

Discuss City Council Participation in Corn Days Parade

It was the consensus of Council members present at the meeting to participate and ride in a vehicle for the 2010 Corn Days Parade. Council members discussed what vehicle they would like to appear on. Staff was directed to discuss use of the LLFD Studebaker for the Council as in past years, and it was suggested the Council vehicle travel adjacent to the Chamber's rebranding logo roll out vehicle if possible to allow for joint participation.

OTHER BUSINESS

Condition of Nelson Lakeside Park and Wayzata Boulevard (Gateway) Landscaping

Project Areas – Council member Henderson commented that in a work session prior to the regular meeting, the Council had met with knowledgeable SEH staff to discuss the condition of the Gateway and Nelson Lakeside Stormwater project area plantings and were surprised to learn that the plantings were actually growing well. The intent of the Gateway Project area was to have no mow grass throughout; although it is frustrating, it takes three to five years for the no mow grass to be established but it is growing. Until the no mow grass is fully established, the project area will need occasional mowing and herbicide application, but the no mow grass will take over and appear as desired with time. Regarding the filtration ponds at Nelson Lakeside Park, though the Park Board was very disappointed upon their inspection of them, apparently the plantings are looking as they should for the first year. A reseeding will occur in the grass area and a watering system will be installed at the bases of some of the smaller trees, but in three to five years the project area will look quite natural. The expert from SEH who came to review the sites worked with Prairie Restorations company for many years and the Council felt confident in his knowledge and assessment of the sites.

Thank You to Bob Hardin – Council member Henderson thanked resident Bob Hardin for stepping up to fill the vacancy on the Park Board created by the resignation of a member mid-term.

Commission Liaison Positions – Council member Carpenter noted that at the last meeting the Council had committed to continuing the liaison positions to the advisory boards and commissions, and Council members Gilbert and Henderson had volunteered to attend Planning Commission meetings in his stead when his schedule would prevent his attendance. The Planning Commission had been informed of this and appreciated the Council's willingness to continue the liaison position and increase communication efforts. Council member Olson also requested the Council receive minutes from advisory boards and commissions regularly when available.

Variance Moratorium – Council member Carpenter advised that there is currently a moratorium on cities' ability to grant variances. Post clarified that a Minnesota Supreme Court ruling limited the authority of cities to grant variances and he anticipated this issue will be raised during the next legislative session. Council members discussed the negative impacts to businesses or homeowners of the City's inability to grant variances for zoning ordinance exceptions, with emphasis on the sign

ordinance and whether it should be updated. Post confirmed City Attorney Jamnik's firm has a group of land use attorneys reviewing the variance situation and he expected to have more information from the City Attorney or League of Minnesota Cities to present in the future.

City Attorney Services RFP – Post stated that the Council would begin discussion of the City Attorney services proposals received and the selection process desired at an August 3, 2010 work session.

Sump Pump Discharge – Council member Henderson commented on residents hooking up their sump pumps to discharge into the City sewer system and why they should not be doing so. Public Works Director stated that it is illegal to do so and when water meters were replaced City-wide a few years ago, every home was inspected to be sure sump pumps were not pumping groundwater into the City sewer system. When a resident pumps amounts of groundwater into the sanitary sewer system, at that point everyone in town pays for the resident to do so as general sewer rates increase. The City pays for that groundwater infiltrating into the sewer system. Council and staff discussed past sump pump and I/I reduction efforts, and the negative financial impact to the City incurred from Metropolitan Council due to infiltration of groundwater into the sewer system.

Police Services Candidate Selection Process – Mayor Gilbert noted that the LMCC had taped the Council's Police services candidate interview public meeting the night before (July 19, 2010) for broadcast online and on local access. He stated the Council continues to desire any and all input, and will be have a public work session on August 3 to continue discussion of the candidates. The Council will likely be making their services provider selection at the August 17, 2010 regular Council meeting.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:46 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk