



**MINUTES
CITY COUNCIL MEETING
May 18, 2010**

CALL TO ORDER

The meeting was called to order at 6:52 pm.

Present: Mayor: Randy Gilbert; Council: Sharon Henderson, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; City Engineer: Toby Muse; and City Clerk: Jeanette Moeller

Absent: Council: Sam Rettinger (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Henderson, seconded by Carpenter, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of May 4, 2010 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Receive April 30, 2010 Interim Financial Reports
- D. Approve the 2011 Budget Process Calendar

A motion was made by Carpenter, seconded by Olson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Bob Hardin, 238 Greenhill Lane

Mr. Hardin distributed copies of the program for the Memorial Day ceremony that will be held at the Long Lake Veterans Memorial in Nelson Lakeside Park on Monday, May 31, 2010. Refreshments will be served beginning at 10:45 am and the ceremony will start at 11:30 am. Mr. Hardin recognized Otten Bros. Nursery for contributing plantings to the Memorial and thanked City staff for their assistance in publicizing the ceremony and working on the Memorial landscaping. Mr. Hardin also thanked Mayor Gilbert for donating and planting trees in Nelson Lakeside Park.

Mayor Gilbert thanked Mr. Hardin for being a model citizen and spearheading the Memorial Day ceremony arrangements.

Kris Rudd, Elite Auto

Ms. Rudd indicated that the City Council had previously received a letter from Bob Erickson on behalf of the Chamber of Commerce indicating the Chamber's position regarding Elite Auto. Ms. Rudd informed the Council that she had received a draft copy of a letter from the Chamber of Commerce Board of Directors reflecting a revised position statement regarding Elite Auto. It is her

understanding the Board members she has been in communication with intend to sign the revised position statement and would then deliver a copy to Long Lake City offices. Ms. Rudd read the following draft letter into record:

April 23, 2010

To: City Council of Long Lake, MN
From: Board of Directors – Long Lake Area Chamber of Commerce
RE: Revised Position Statement regarding Elite Auto Body

Recent events have resulted in this Board's decision to revise its position regarding Elite Auto. This letter defines the new position. Any previous statements on this subject no longer reflect our position.

With the recent approval of funding for rebranding purposes, the Long Lake Area Chamber of Commerce looks forward to expanding its role as good will ambassadors for the business community. We understand that improving the appearance of business properties is an important element in our rebranding efforts. However, we also seek to protect our image by avoiding specific recommendations which could result in controversy.

Further, we are encouraged by Elite Auto's recent actions at our Board meeting on April 21, 2010, to reduce its junk inventory, update its Chamber membership, and promise further improvements.

Therefore, our position is, and will remain, limited to support of goals, rather than specific outcomes. We support the City in its efforts to enforce its ordinances, and we support Elite Auto in its compliance efforts.

Tim Hultmann, 280 Lakeview Avenue

Mr. Hultmann was unable to attend the meeting but asked that City Administrator Post read the following letter into record on his behalf:

Terry,

Due to family reasons I am unable to attend the City Council meeting this evening May 18, 2010. Would you please read into record the following 3 points on my behalf.

- A. As a Long Lake Planning Commission member I was very upset to learn that City Council is not willing to work with a business located in Long Lake since 1973 (Elite Auto).
- B. As a Long Lake resident/taxpayer I would hope that if Elite chooses to fight your decision we would not choose that route for fiscal reasons.
- C. Regarding the City of Orono's proposed affordable housing project at the Long Lake Fire Station/Holbrook Park area, I would like to on the Long Lake residents in attendance last night at the Orono Planning Commission meeting and my behalf thank Mayor Gilbert on his stance.

Thank you,
Tim Hultmann

BUSINESS ITEMS

Request for Proposals, Law Enforcement Services

Post indicated that the cities of Long Lake and Orono have been in discussions for most of the past year concerning changes the City of Orono would like to institute to a Law Enforcement Agreement that was last formally adopted in 2003. The changes basically involve both the way police services are delivered (i.e. from a "basic and supplemental" approach to a "service district" approach); and the way the cost of services are allocated out to contract cities (i.e. from an equal weighting of population and market value factors to the addition of calls as a factor coupled with a reduction in the weighting of the market value factor). While the City of Long Lake has been supportive of a service district policing approach, the cost implications of the proposed change in allocation factors has not been supported by the City of Long Lake. These cost allocation factor changes would have seen Long Lake allocated costs increase from a baseline of \$302,177 in 2009 to \$356,000 in 2012. This would represent a three-year, \$53,823 or 17.8% increase.

Both cities agreed that if contract agreement cost allocation issues could not be mutually resolved by June 1, 2010, that other alternatives would be pursued. It appears unlikely that outstanding issues will be resolved by June 1, 2010. Staff recommends approval of a proposed Request for Proposal for Law Enforcement Services. Staff would issue RFP's to the municipal Police Departments of Medina, Orono, and Wayzata, in addition to the Hennepin County Sheriff's Department. Proposals will be accepted through Friday, June 18, 2010, to be reviewed immediately thereafter. Each law enforcement agency responding to the RFP will also be required to make an interview presentation to the Long Lake City Council to be conducted prior to July 16, 2010. It is anticipated that the selection of a law enforcement agency to begin delivery of law enforcement services on January 1, 2011 could be chosen by the first regular City of Long Lake Council meeting in August.

Post highlighted revisions that had been made to the proposed RFP resulting in a revised copy being distributed as a bench handout. Council and staff discussed possible points of clarification within the RFP as written.

Mayor and Council members communicated that the decision to issue an RFP in no way was a statement against the Orono Police Department's performance. This is a matter between Long Lake and Orono, not Long Lake and the Orono Police Department. With the drastic contractual increase proposed, as fiduciaries of the City's funds, the Council unanimously agreed they felt a responsibility to re-establish what the value of services is.

A motion was made by Henderson, seconded by Olson, to approve the Request for Proposal (RFP) for Law Enforcement Services as provided to the City Council on May 18, 2010 and to direct staff to issue said RFP to selected municipal and county service providers. Ayes: all.

Hennepin County Generic Sign Request

Post stated that Long Lake Chamber of Commerce board member Bob Erickson last appeared before the Long Lake City Council regarding this matter at the Council work session meeting of March 2, 2010. The presentation by the Chamber for additional signage included both the communities of Long Lake and Orono. Direction from the Long Lake Council to the Chamber was to contact the City of Orono regarding proposed signage in that community and to pare down the number of additional signs being requested in Long Lake.

Mr. Erickson contacted staff via e-mail with a request to obtain endorsement of the current modified sign request concerning additional Long Lake signage on County roads. Staff has since contacted

Mr. Erickson, that the proposed Luce Line sign is in Orono and that community should consider that sign.

Bob Erickson, Chamber of Commerce board member, described the signs proposed and their various locations in detail.

Council and staff discussed the sign request and made alternative suggestions for some of the signs included in the Chamber's proposal.

Mr. Erickson also provided an update on the status of business logo signage and informed the Council that Mn/DOT had favorably changed their standards for businesses eligible to advertise on logo signage. In the future lodging, food or gas provider businesses will equally be eligible to advertise if they are within three miles of the signage.

A motion was made by Carpenter, seconded by Henderson, to preliminarily endorse the May 10, 2010 Long Lake Chamber of Commerce recommendations for Additional Generic Hennepin County Signs and the removal of a "Wayzata Business District Ahead" sign on CR112. Ayes: all.

Accept Proposal for 2010 Sanitary Sewer Repair Project

Wurzer reported that as part of the City's efforts to minimize infiltration and inflow into the sanitary sewer system a portion of the sewer system known as district #4 was televised in 2008. This district had been identified in a 2007 study as the largest contributor of our clear water flow. During televising it was discovered there were many minor leaks and some pipe and manhole concerns that would require both Public Works and contractor labor to correct.

Working with the defined annual budget of \$33,600, repair work has been scheduled accordingly. Public Works has been working on the accessible problems such as manhole and service repair and in 2009 a pipe known to be a significant I & I contributor was lined to seal against infiltration. The next step to correct the problems in district #4 is to seal the leaks found during televising. Staff sent out a request for quotes to companies that specialize in this type of sewer repair and received two responses. Both companies that responded are qualified and capable of completing the work.

After a careful review of the quotes received City staff determined that the quote received from Visu-Sewer Clean and Seal Inc. most accurately complies with the requirements of the RFQ sent out on April 14, 2010.

Council and staff discussed the types of pipe deterioration that occur and whether in the future in may be more cost effective to line pipes rather than complete spot repairs. Wurzer confirmed that at this time the cost to line pipes would be too prohibitive but costs may come down in the future making it a more viable repair option.

A motion was made by Henderson, seconded by Carpenter, to award the 2010 Sanitary Sewer Repair Project to Visu-Sewer Clean and Seal, Inc. of Fridley, Minnesota and authorize the City Administrator to execute an agreement for completion of the project at a cost not to exceed \$33,249.00. Ayes: all.

2010 Willow Drive Watermain Replacement Project – Accept Plans and Specifications, Advertise for Bid

Post stated that previously the City Council approved an Agreement for Professional Services with Short Elliott Hendrickson (SEH) to revise and update bid specifications developed in 2006 for the Willow Drive Watermain Replacement Project. City Engineer Toby Muse has completed the update of the bidding documents in the form of construction plans and a Project Manual. The action before the

Council at this time is to formally approve the bidding documents and to authorize advertisement of same.

Regarding advertisement of the bidding documents, Post noted that a long time publication, the Construction Bulletin, is no longer in operation so alternative advertising outlets will be utilized for this project.

*A motion was made by Henderson, seconded by Olson, to accept the Plans and Specifications for the 2010 Willow Drive Watermain Replacement Project and to authorize advertisement for bids.
Ayes: all.*

OTHER BUSINESS

League of Northwest Cities Meeting – Council member Henderson reported she'd recently attended a League of Northwest Cities meeting at Gale Woods Farms. Meeting guests were the Commissioners for Three Rivers Park District who discussed some of Three Rivers Park District's latest park projects and successes. It was noted that Three Rivers Park District parks do not charge admission fees any more, and now only charge for facility use such as ski passes.

Long Lake Waters Association – Council member Carpenter noted that the Minnehaha Creek Watershed District had reconfirmed Long Lake's C water quality rating recently. With spring coming the Long Lake Waters Association will be revitalizing and discussing membership structure. Any parties interested in participating in the association would be welcome to contact Council member Carpenter, and City Clerk Moeller could provide his contact information to interested individuals.

Wayzata Boulevard Landscaping – Council member Carpenter expressed his disappointment in the appearance of the Wayzata Boulevard landscaping project area, commenting on the area's 'mangy' appearance. Council member Olson suggested perhaps the Park Board could be directed to take a look at the area and provide ideas for plantings that could be added or other landscaping changes to enhance appearance.

Arbitration Hearing Date with Travelers Insurance – Council member Carpenter questioned when the hearing with Travelers Insurance would be. Post clarified the arbitration hearing process and his knowledge of who may be attending. Mayor Gilbert suggested that Council member Carpenter attend the meeting with Administrator Post if available to do so. Post indicated he will provide Council member Carpenter with the meeting date and time information.

Park Board Projects – Post informed the Council that Public Works Director Wurzer would be presenting Park Board recommendations for a mini-rink and basketball half court at Holbrook Park at an upcoming meeting.

Long Lake Summer Market – Moeller reported she had received a Special Event Permit application for a farmers market, the 'Long Lake Summer Market' sponsored by Long Lake resident Jim Gulbranson, to be held at the former Kenny's Market site on Tuesday evenings through the summer months. The application will be on the Council's next meeting agenda for consideration.

City Support for Hennepin County's Future CR112 Project Planning – Mayor Gilbert stated that in a work session prior to the meeting the Council had met with Hennepin County Engineer Jim Grube to discuss the CR112 turnback planning process. A consensus had not been reached at the work session with regard to supporting the County's desire to hire a transportation planning consultant; and a motion would be appropriate to affirm the City's interest. Council member

Carpenter commented that as a Hennepin County taxpayer he felt the expenditure would be justified.

A motion was made by Carpenter, seconded by Henderson, to communicate Long Lake's approval for Hennepin County Engineer Jim Grube to begin planning work for future County Road 112. Ayes: all.

Council member Olson voted "aye" but has concerns about the necessity of the County spending \$1 million to plan for the roadway. Post noted that City consent will still be required throughout the project providing checks and balances in the process.

Downtown Surface Water Management Project – Mayor Gilbert asked whether the filtration ponds in Nelson Lakeside Park were working properly. Wurzer responded that sandbags are back in place closing them off for now, as it is desirable to have a season of growth on the ponds to establish seed and plantings before they are in operation.

City Attorney Request for Proposals – Mayor Gilbert noted that rather than retaining a conflict attorney to address matters between Orono and Long Lake such as Long Lake's objection to Orono's 2030 Comprehensive Plan update, he would suggest the City terminate services with Campbell Knutson law firm and look to retain a civil attorney that did not also represent a neighbor city to Long Lake. Council directed staff to prepare a Request for Proposals for City Attorney.

Memorial Day Ceremony at Nelson Lakeside Park – Mayor Gilbert reminded the viewing audience that a Memorial Day ceremony would be held at the Long Lake Veterans Memorial in Nelson Lakeside Park on Memorial Day. Refreshments will be served beginning at 10:45 am and the ceremony will start at 11:30 am.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 8:10 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk