



MINUTES
CITY COUNCIL MEETING
September 7, 2010

CALL TO ORDER

The meeting was called to order at 6:40 pm.

Present: Mayor: Randy Gilbert; Council: Sam Rettinger, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer;
Consulting Engineer: Chris Larson, SEH; and City Clerk: Jeanette Moeller

Absent: Council: Sharon Henderson (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Carpenter, seconded by Rettinger, to approve the Agenda as presented.
Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of August 17, 2010 City Council Work Session
- B. Approve Minutes of August 17, 2010 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2010-24 Approving a Special Event Permit for the Twin Cities River Rats "Faceplant Fest 2010"
- E. Adopt Resolution No. 2010-27 Approving a Special Event Permit for Gear West Book Talk 2010

A motion was made by Carpenter, seconded by Olson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Preliminary 2011 General Fund Operating Budget and Levy

Post reviewed primary factors influencing the determination of the proposed 2011 General Fund. On the revenue side, the proposed 2011 budget includes reductions from the 2010 budget for local government aid, market value homestead credit, and investment interest earnings. These revenue reductions are largely offset by expenditure reductions in the areas of contracted Police services, contracted prosecution legal services, and a reduced seal coating project scope to only include paved trails and not streets. While proposed Fire Department capital expenditures rise from \$40,000 in 2010 to \$100,000 in 2011, this \$60,000 capital expenditure increase is not levy-supported and funded entirely from increased charges for services from other cities and an operating transfer from Fire Capital Fund No. 462.

In light of continuing economic stresses, staff has tasked itself to achieve the delivery of 2011 General Fund services with a preliminary 0.0% operating levy increase. This direction has been incorporated into the development of a balanced proposed 2011 General Fund budget. The proposed 2011 Preliminary Operating Levy of \$882,046 coupled with a required 2011 Debt Service Levy of \$151,977 produces a Total 2011 Preliminary Levy of \$1,034,023 for a 0.13% *decrease* compared to the adopted 2010 payable levy of \$1,035,383. A 2011 street reconstruction project remains a probability, but if a project moves forward, funding will come from PIR Fund No. 401 and bond sale financing, therefore would not cause a 2011 levy impact.

Mayor Gilbert noted for the benefit of the viewing audience that over the last four or five years Long Lake has been working very hard to reduce reliance on local government aid. While the City may continue to receive local government aid, whether or not the City receives funds the City budget will not be impacted.

A motion was made by Carpenter, seconded by Olson, to adopt Resolution No. 2010-025 establishing the proposed 2010 property tax levy payable in 2011 for the City of Long Lake; and No. 2010-026 establishing 2010 public meeting date to discuss the proposed levy and budget for taxes payable 2011 for the City of Long Lake. Ayes: all.

Accept Test Pumping Quote for 2010 Well and Well House Rehabilitation Project

Post reported that previously the City Council approved the proposal from SEH for engineering services in support of the 2010 Well and Well House No. 2 Rehabilitation Project. One of the objectives of this project is to upgrade the pumping capacity of the well from the current 500 gallons per minute (gpm) to 1,000 gpm for fire service water capacity needs supporting future downtown Long Lake economic redevelopment activities. However, a necessary first step is to perform a test pump to determine the capability of pumping 1,000 gpm or if necessary well development is necessary to accomplish the increased pumping capacity objective.

Quotes were obtained from two well drilling firms – Bergerson-Caswell from Maple Plain and Traut Wells from Waite Park. The Bergerson quote ranged from a low of \$5,500 to \$6,100 if generator power was required. The Traut quote was a fixed amount of \$8,280.

The recommendation of SEH Project Engineer Chris Larson and staff is to accept the quote from Bergerson – Caswell, Inc. based upon the lower quote amount.

Engineer Larson discussed the process, goals, and timeline for completion of the test pump.

A motion was made by Olson, seconded by Carpenter, to accept the quote from Bergerson-Caswell Inc. in an amount not to exceed \$6,100 to test pump Well No. 2 and to authorize the City Administrator to notify the contractor of the award. Ayes: all.

OTHER BUSINESS

Mayor Gilbert asked that the Council discuss Other Business prior to addressing Agenda Item No. 8 to allow the City Attorney to arrive to the meeting.

CEL Public Relations Rebranding Project – Council member Olson questioned the status of the CEL Public Relations firm's work on the rebranding project. Post stated he had recently met with Cindy Leines of CEL and it was her intent to have more information to present to the EDA later in the month. Council and staff discussed the focus of the rebranding campaign and logo usage, payments made to date to CEL, and it was agreed an EDA meeting was warranted. Staff was given direction to establish an EDA meeting to be held September 14 at 5:30 pm prior to the next regularly scheduled Planning Commission meeting.

Watermain Request From Watertown Road Residents – Post presented Council members with copies of a letter received from three Watertown Road residents pertaining to watermain breaks in their area and a request for improvements. Public Works Director Wurzer is not yet in receipt of the letter but will be reviewing the residents' request.

Re-roof Project at Town Center – Post stated that the owner of the Long Lake Town Center plaza, John Patch, had given him a brochure of color samples for a re-roof project and asked that he show the samples to the Council. Mr. Patch questioned whether Council members had any strong opinions on a new roof color choice, and also is wondering whether there might be any funds available through the EDA for additional improvements to the building's appearance. Post clarified for the property owner that there is currently no process in place to grant funds to businesses for improvements. At this time Mr. Patch is intending to replace the roof only.

Willow Drive Watermain Project – Public Works Director Wurzer provided the Council with an update on the progression of the watermain project along Willow Drive and described the circumstances of the valve failure that occurred at a property along West Industrial Boulevard. In general the project has been going well and will be wrapping up slightly over the anticipated end date due to rainy weather. Mayor Gilbert commented that JEM Technical had sent an email complimenting staff for assuring their business had water service throughout the project.

Harvest Moon Grand Opening Celebration – Mayor Gilbert advised that the Harvest Moon natural foods co-op will be having a grand opening celebration on September 12 from 12:00 noon to 5:00 pm.

BUSINESS ITEM

Adjourn to Closed Executive Session to Discuss Elite Auto Zoning Compliance with City Attorney

Mayor Gilbert temporarily adjourned the regular meeting at 7:16 pm into a closed executive session for the purpose of discussing Elite Auto zoning compliance matters with the City Attorney.

The regular meeting was reconvened at 7:36 pm.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:37 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk