



MINUTES
CITY COUNCIL WORK SESSION
December 21, 2010

CALL TO ORDER

The work session meeting was called to order by Mayor Gilbert at 6:03 pm.

Present: Mayor: Randy Gilbert; Council: Brian Carpenter, Sharon Henderson, and Liz Olson (Councilmember Sam Rettinger not present with excused absence)

Mayor-elect Tim Hultmann and Council-elect Don Chilstrom

Staff Present: City Administrator: Terrance Post

APPROVE AGENDA

*A motion was made by Carpenter, seconded by Henderson, to approve the Agenda as presented.
Ayes: all.*

BUSINESS ITEMS

City Hall Copier Replacement Discussion

Post shared cost information of the current eleven year-old, fully depreciated, City Hall copy machine including ongoing maintenance fees. He also noted the recent machine failures which have caused staff disruption in getting packets out on a timely basis. Post recommended Council consider replacing the current machine with a newer model that also would significantly reduce maintenance fees. Council consensus was to direct Post to pursue this 2010 non-CIP budgeted capital addition.

City Administrator Performance Review

Mayor Gilbert led this discussion and shared recap comments and assessments from the entire council review team. The summary evaluation average was between excellent and exceptional for the areas considered (quality of work, leadership, job knowledge, strategic initiative, integrity and trust, cooperation and trust, customer service, and general comments). One responsibility area that the council wished to become more informed and involved in 2011 is planning and zoning.

OTHER BUSINESS

None.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the work session meeting by general consent at 6:31 pm.

Respectfully submitted,

Terrance Post
City Administrator