



Commercial Kennel Permit Application

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

Phone / 952.473.6961

The City of Long Lake requires that a Kennel Permit be obtained by any individual keeping more than 2 dogs over six (6) months of age for the purposes of boarding, grooming, training, or breeding at a property in Long Lake (veterinary clinics are exempt). A Commercial Kennel Facility may not serve as a public animal control facility. Kennel Permit applications are subject to review and approval by City staff and the Police Department Animal Control Officer. Please complete this application form and remit to Long Lake City Hall, Attn: City Clerk, with the applicable **\$100.00 license fee**.

KENNEL PERMITS EXPIRE DECEMBER 31 OF EACH YEAR AND MUST BE RENEWED ANNUALLY.

OWNER INFORMATION

Owner Name _____

Long Lake Property Address _____

Home Phone _____ Daytime Phone _____

COMMERCIAL KENNEL INFORMATION

NOTE: A Commercial Kennel Permit may be revoked by the City Council by reason of the violation of the City Code of Ordinances, Chapter 6 – Animals or of requirements of the Long Lake Zoning Code; health, public safety, or nuisance violations; and/or for the violation of state or federal law. No Commercial Kennel Permit will be issued for business operation at a residential property unless a CUP has already been issued. Contact City Hall at (952) 473-6961 with questions or to apply for a CUP.

Name of Business _____

Business Activities _____

(EXAMPLE: BOARDING, GROOMING, BREEDING FOR SALES, ETC.)

Contact Information: Provide the names, phone numbers, email addresses, and residential addresses of those persons who will be from time to time designated as a contact person as required for a commercial kennel.

(1) Name _____ Phone _____

Email Address _____

ADDRESS

CITY, STATE ZIP

(2) Name _____ Phone _____

Email Address _____

ADDRESS

CITY, STATE ZIP

Describe how the animals are confined: _____

Dog runs / exercise areas are: [] INSIDE [] OUTSIDE [] BOTH

Please attach a site plan for any outdoor runs / exercise areas.

Number of dogs to be kept at the kennel facility: _____

Describe the methods which will be used to maintain the premises in a clean and healthful condition:

APPLICANT SIGNATURE

The undersigned hereby makes application to the City of Long Lake for a Commercial Kennel Permit as specified on this form. The undersigned acknowledges that a Kennel Permit is permissive only and does not grant any authority to violate any provision of City Ordinance or other law or regulation; grants the City permission to inspect the premises prior to permit approval and/or at any other reasonable time during the permit duration; and agrees to abide by the requirements of the Long Lake Code of Ordinances, Chapter 6 - Animals; including any special conditions imposed by the City Council as part of any Kennel Permit approval. The undersigned agrees to comply with Minnesota Statutes 346.35 to 346.44, cited as the "Pet and Companion Animal Welfare Act" as well as requirements outlined in the zoning ordinance including the following:

1. Kennels shall be kept in a clean and healthful condition at all times and shall be open for inspection by the City authorities at any time.
2. Any outdoor exercise/play area must be located in a rear or interior side yard and must be located a minimum of three feet (3') from any property line. Outdoor exercise/play areas may not be located in a front or corner side yard. The outdoor exercise/play area must be fenced to a minimum height of six feet (6') and must be cleaned daily. A site plan showing the proposed location and dimensions of any outdoor exercise/play area shall be submitted with a kennel permit application.
3. Animals shall be reasonably restrained from annoying the neighborhood or the general public.
4. Animal wastes shall be immediately cleaned up with solid wastes being enclosed in a container of sufficient construction to eliminate odors and organisms.
5. Retail associated with a commercial kennel facility is permitted provided that the retail sales area does not occupy more than 10% of the total area of the facility.

APPLICANT

DATE

FOR OFFICE USE ONLY

Total Due - \$100.00 / Date Paid _____ [] Credit Card [] Check/Cash Receipt #: _____

Describe Violations or Inspections: _____

Issued By: _____
STAFF SIGNATURE

DATE ISSUED