



Park Facility Use Permit

CITY OF LONG LAKE
450 Virginia Avenue, PO Box 606
Long Lake, MN 55356
Phone / 952.473.6961

FOR OFFICE USE ONLY

Amount Due: \$ _____

Date Paid: _____

Check # _____

Credit Card

Cash Receipt # _____

Staff Initials: _____

- **Park Facility Use Permit fee is \$30.00 per date for a City of Long Lake RESIDENT individual, business or organization; or \$60.00 per date for a NON-RESIDENT individual, business or organization.** Fees may not be waived for non-profit organizations.
- Complete this permit application form and submit to City Hall with your park reservation fee prior to the requested date. No application will be considered complete unless submitted with the applicable permit fee. A permit will be issued provided there is no scheduling or policy conflict pertaining to the date or facility requested. Completed applications may be sent by mail along with check for payment, or may be emailed to jmoeller@longlakemn.gov.

Name of Park Facility Requested _____

Describe the Use/Event _____

Estimated # of Participants Expected _____

Event Dates/Times Proposed

** List all Event Dates/Times Below **			
Day of Week	Date	Arrival Time	Departure Time

Permit Holder – Applicant / Organization Information

Applicant / Organization Is:

A City of Long Lake **Resident** Individual, Business or Organization - \$30.00 Per Date Requested

A **Non-Resident** Individual, Business or Organization - \$60.00 Per Date Requested

Applicant Name _____ Daytime Phone _____

Alternate Phone _____ Email Address _____

Organization Name (IF APPLICABLE) _____

Address _____

City, State, Zip _____

Applicant Signature

The person(s) and or organization(s) using City of Long Lake facilities, by signing and accepting this permit, agree to indemnify, defend, and hold harmless forever the City of Long Lake for any damages to City property by any participant or public involved and agree to assume liability for injury or death of any participant or public involved. Any damage to facilities or equipment shall be reported immediately. The undersigned also agrees to accept responsibility for observance of the rules and regulations of the City of Long Lake. If an agent of an organization above-named, the undersigned certifies that he/she is authorized to accept responsibility for the duties of the permit holder on behalf of the organization.

X Signature of Applicant _____ **Date** _____

This permit must be on user's person while in the park and made available to City personnel upon request. **Violations of park ordinances are petty misdemeanors and can result in revocation of permit.** Use and consumption of alcoholic beverages on park property is prohibited by City ordinance.